

ART Gallery Report 0628

HIC Supplement

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1. INTRODUCTION:

This report has been created to provide the PH – Housing Only, PH – Permanent Supportive Housing, PH – Housing with Services and PH – Rapid Re-housing client count point in time data needed to complete Housing Inventory Count in the Homeless Data Exchange (HDX) submission for 2015. Additional Household and Subpopulation data mirroring that of the 2015 Point in Time count is included for informational purposes. Clients are identified based on their project enrollment (EE) status for all permanent housing other than for Rapid Re-Housing. Clients for Rapid Re-Housing must have both a project enrollment (EE), a Yes to In Permanent Housing and a Date of Move in that is on or before the PIT date. Specified rental assistance service transaction may apply for all RRH projects other than SSVF.

Important: All selected providers must have the above specified Project Type Code on the HUD Standards tab in the Admin Section. Selected Providers with a missing or different Project Type Code will NOT be included in the report results. All selected providers must also have the specified CoC Code if running the report using CoC Code or CoC Code Retired. Selected Providers with a missing or conflicting CoC Code will NOT be included in the report results. SSVF providers must be included as a subset of the other providers or CoC Codes selected in the prompts.

Further HUD documentation regarding the Housing Inventory Count can be found on ONECPD: <http://portal.hud.gov/hudportal/documents/huddoc?id=14-14cpdn.pdf>

Prerequisites and workflow requirements:

- ServicePoint version 5.11X and ART version 3.1
- Proper recording of Project CoC Code and Project Type Code in provider admin section.

2. REPORT INSTRUCTIONS AND PROMPTS:

The easiest way to use this report is to navigate to the automapper. This folder has the reports automatically mapped to your site. Navigate to the automapper as shown in Figure 2.1, below:

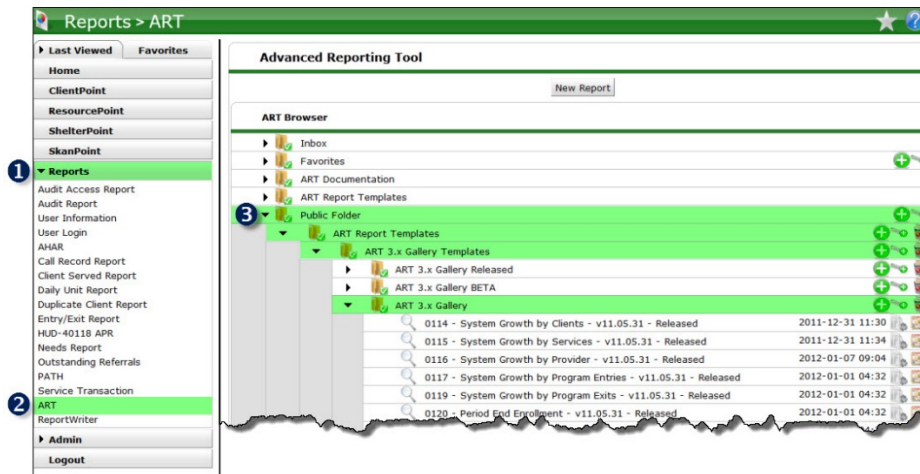


Figure 2.1

Before running the report: Prior to running the report the user must have access to:

- A complete list of the CoC's participating PH projects, the desired CoC code(s) or providers for the data set, including SSVF if applicable.
- Exact date of the PIT Count and the desired date range for rental assistance (RRH) if using this optional functionality. It is recommended to use the Start and End Date of the month selected for the PIT date. For example, if 1/29/15 is selected for the PIT plus 1 day, then 1/1/15 to 2/1/15 should be selected for the Rapid Re-Housing date range.
- SSVF providers are not be included in the rental filter as it will be necessary to manually confirm rent payment assistance as the Start Date for SSVF.

How to run (Figure 2.2):

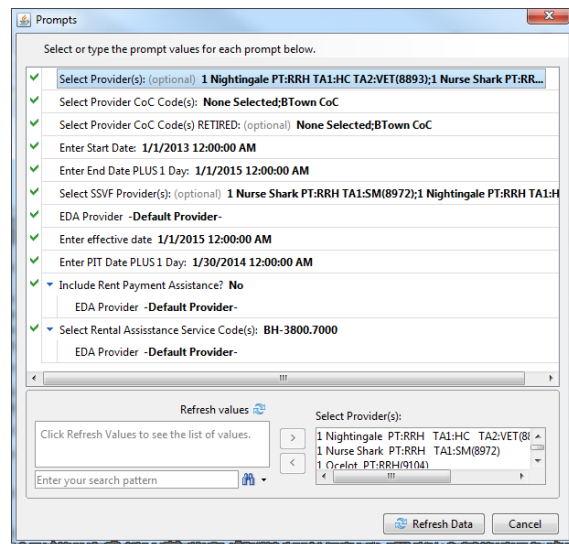


Figure 2.2

The user prompts contained in this report are:

1. **Select Provider(s):** This prompt is optional. Click the “refresh list” icon and wait for the left window to refresh. Now select the providers to include by highlighting them in the left window and moving them into the right window using the right selection arrow
2. **Select Provider CoC Code(s):** Click the “refresh list” icon and wait for the left window to refresh. Now select the provider CoC Codes to include by highlighting them in the left window and moving them into the right window using the right selection arrow
3. **Select Provider CoC Code(s) RETIRED:** This prompt is optional. Click the “refresh list” icon and wait for the left window to refresh. Now select the provider CoC Codes (retired) to include by highlighting them in the left window and moving them into the right window using the right selection arrow
4. **Enter Start Date:** The user should type in, or select from the calendar, the start date for the time frame in which to include Rapid Re-Housing Rental Assistance if using this filter in the report.
5. **Enter End Date PLUS 1 Day:** The user should type in, or select from the calendar, the end date plus 1 day for the time frame in which to include Rapid Re-Housing Rental Assistance if using this filter in the report
6. **Select SSVF Provider(s):** Select the SSVF providers to include. No Rent Assistance filter will be applied for these clients.
7. **EDA Provider:** The user should select the EDA provider to run the report as, or leave it at the “-Default Provider-” if the default has the appropriate security level.
8. **Enter Effective Date:** The user should select the Effective Date to use in the report.
9. **Enter PIT Date PLUS 1 Day:** The user should type in, or select from the calendar, the day immediately following the day of the PIT count. For example, if the PIT was conducted on January 28, 2014, then January 29, 2014 should be entered/selected.
10. **Include Rent Payment Assistance:** The user should select Yes to include Rent Payment Assistance as a filter for RRH projects (exclusive of those indicated in the SSVF prompts).
11. **Select Rental Assistance Service Code:** This prompt is set to default to BH-3800.7000 (Rent Payment Assistance) but can be changed if a different code is desired.

3. DESCRIPTION AND LAYOUT:

3.1 Tab A – HIC Client Count

This tab contains the Client Count data needed to fill in the PIT Count column of the HDX Housing Inventory Count.

HIC Supplement Housing Inventory Chart Client Count PIT Date: 01/29/2014 Reporting Period (RRH): 01/01/2013 - 12/31/2014								
Prog Type	Providers Reporting Information in this Report	Adult Child		Adult Only		Child Only		Count Client Unique Id
		Count Households	Count Clients	Count Households	Count Clients	Count Households	Count Clients	
PH-H	1 Guppy PT-PHO TA1:SMF TA2:VET(7709)	0	0	14	14	0	0	14
	1 Himalayan PT-PGH TA1:SMF+HC(7663)	9	26	73	73	1	1	99
PH-H		9	26	87	87	1	1	982
PH-S	1 Horse PT-PH TA1:SMF(8536)	0	0	32	32	0	0	32
	1 King Penguin PT-PSH TA1:SMF TA2:VET Othr:VASH(9079)	0	0	68	68	0	0	67
PH-S		0	0	100	100	0	0	982
PSH	1 Grizzly Bear PT-PSH TA1:SF(7694)	0	0	23	23	0	0	23
	1 Hamster PT-PSH TA1:SF+HC(7743)	7	25	2	2	0	0	27
	1 Hawaiian PT-PSH TA1:SMF TA2:VET Othr:ORO(794)	0	0	12	12	0	0	12
	1 Heron PT-PSH TA1:SMF+HC(7661)	26	61	391	391	0	0	451
	1 Honey Bee PT-PSH TA1:SMF+HC(8408)	10	32	8	8	0	0	40
	1 Horn Shark PT-PSH TA1:SMF(8428)	0	0	8	8	0	0	8
	1 Hummingbird PT-PSH TA1:SMF(8623)	0	0	5	5	0	0	5
	1 Impala PT-PSH TA1:SMF Othr:Sa(8696)	0	0	12	12	0	0	12
	1 Jackal PT-PSH TA1:SMF(8695)	0	0	79	79	0	0	79
	1 Jaguar PT-PSH TA1:SMF(8822)	0	0	8	8	0	0	8
	1 Jellyfish PT-PSH TA1:SMF(8881)	0	0	11	11	0	0	11
	1 Kangaroo PT-PSH TA1:SM TA2:VET Othr:ORO(8889)	0	0	3	3	0	0	3
	1 Killer Whale PT-PSH TA1:SMF TA2:VET(8991)	0	0	21	21	0	0	21
	1 King Crab PT-PSH TA1:SMF+HC TA2:VET(8942)	6	22	28	30	0	0	61
PSH		49	140	611	613	0	0	982
RRH	1 Ocelot PT-RRH(9104)	1	2	0	0	0	0	2
	1 Octopus PT-RRH(9145)	0	0	2	2	0	0	0
	1 Opossum PT-RRH(9155)	2	8	0	0	0	0	8
RRH	1 Ostrich PT-RRH Othr:Sa(9191)	0	0	2	2	0	0	2
RRH		3	10	4	4	0	0	982

Figure 3.1

Columns

- **Prog Type:** This column displays the appropriate Project Type Code for each project. Only Permanent Housing, Permanent Supportive Housing and Rapid Re-Housing are included in this report.
- **Providers Reporting information in this Report:** Displays the name of each provider
- **Count Households:** This column gives the total number of households enrolled per household type (Adults with Children, Adults Only, Children Only)
- **Count Clients:** This column gives the total number of clients enrolled per household type
- **Count Client Unique Id:** This column gives the total number of clients per project

PH – Housing Only, PH – Housing With Services, PH – Permanent Supportive Housing: Clients are pulled into the report based on the presence of an Entry Exit with a start date on or before the PIT date and having a null exit date or an exit date that falls after the PIT date.

PH - Rapid Re-housing: Clients are pulled into the report based on the presence of an Entry Exit with a start date on or before the PIT date and having a null exit date or an exit date that falls after the PIT date AND a Yes to In Permanent Housing AND a Move In Date that is on or before the Date of the PIT.

Optional workflow: Users may include a filter for presence of a service transaction for Rent Payment Assistance (or other service code selected in prompt) that has a start date that falls on or between the start/end dates selected in the prompts. Note: This workflow does not apply to SSVF providers as the Start Date of Rent Payment may or may not align with the month the client receives a rent payment.

Recommended workflow if using Rent Payment Filter: Select the appropriate PIT date and the entire month for service. For example, PIT Date is 1/28/14 and month of service selected is 1/1/14 to 2/1/14. Client must have both an Entry/Exit and a service to be included for RRH.

3.2 Tab B – Homeless Populations

This tab contains tables that display Homeless Population data per Project Type. Figure 3.2 shows a sample of one of the tables (Households with at least one Adult and one Child).

HIC - PIT Supplement Populations					
PIT Date: 01/29/2014 Reporting Period (RRH): 01/01/2013 - 12/31/2014					
ALL HOUSEHOLDS					
Households with at least one Adult and one Child	Project Type			Total	
	Housing with Services	Permanent Supportive Housing	Housing Only		Rapid Re-Housing
Total Number of Households	0	49	9	5	63
Total Number of Persons (Adults and Children)	0	140	26	15	181
Number of Persons (Under Age 18)	0	88	16	10	114
Number of Persons (Age 18-24)	0	1	5	1	7
Number of Persons (Over Age 24)	0	51	5	4	60
Number of Persons with Missing DOB	0	0	0	0	0
Gender (adults and children)					
Female	0	96	18	7	121
Male	0	44	8	8	60
Transgender: male to female	0	0	0	0	0
Transgender: female to male	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know / Client Refused	0	0	0	0	0
Missing / Non-HUD	0	0	0	0	0
Ethnicity (adults and children)					
Non-Hispanic/Non-Latino	0	129	21	15	165
Hispanic/Latino	0	11	5	0	16
Client Doesn't Know / Client Refused	0	0	0	0	0
Missing / Non-HUD	0	0	0	0	0
Race (adults and children)					
White	0	42	10	3	55
Black or African-American	0	102	19	11	132
Asian	0	0	0	0	0
American Indian or Alaska Native	0	5	0	1	6
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	9	3	0	12
Client Doesn't Know / Client Refused	0	0	0	0	0
Missing / Non-HUD	0	0	0	0	0

Figure 3.2

The tables contain data for All Households. Data is broken down by project type and household type using the same logic as that of the 2015 HUD PIT guidelines.

3.3 Tab C – Homeless Subpopulations

This tab contains unduplicated counts of clients broken down by the various HUD subpopulation categories as described in the 2015 HUD PIT Guidance.

HIC Supplement Subpopulations				
PIT Date: 01/29/2014 Reporting Period (RRH): 01/01/2013 - 12/31/2014				
Homeless Subpopulations				
	Project Type			
	Housing with Services	Permanent Supportive Housing	Housing Only	Rapid Re-Housing
Chronically Homeless Individuals	1	1	0	0
Chronically Homeless Families	0	0	0	0
Persons in Chronically Homeless Families (Total Persons in Household)	0	0	0	0
Chronically Homeless Veteran Individuals	0	1	0	0
Chronically Homeless Veteran Families	0	0	0	0
Persons in Chronically Homeless Veteran Families	0	0	0	0
Other Homeless Subpopulations				
	Project Type			
	Housing with Services	Permanent Supportive Housing	Housing Only	Rapid Re-Housing
Adults with a Serious Mental Illness	42	249	27	1
Adults with a Substance Use Disorder	27	116	10	1
Adults with HIV/AIDS	0	7	7	0
Victims of Domestic Violence	6	69	23	2

Figure 3.3

- 1) Chronically Homeless Individuals:
 - a) A “Yes” answer to “Continuously Homeless for at Least One Year” OR “Number of Times the Client has been Homeless in the Past Three Years” is Four or More.
 - b) A recorded DOB indicating that the client was age 18 or older at the time of the PIT count.
 - c) A “Yes (HUD)” answer to the “Does client have Disabling Condition?” question at the time of the PIT count.
 - d) Households comprised of Adults Only that meet the Chronically Homeless definition will be counted in the Individual section (each adult must meet the definition for all adults to be included).

- 2) Chronically Homeless Households:
 - a) A “Yes” answer to “Continuously Homeless for at Least One Year” OR “Number of Times the Client has been Homeless in the Past Three Years” is Four or More.
 - b) A “Yes (HUD)” answer to the “Does client have disabling condition?” question at the time of the PIT count.
 - c) The client must share the PIT related project enrollment/ shelter stay/shelter service, with one or more individuals where at least one other individual is under 18 years of age. (Other household members are not subject to these criteria).
 - d) Where two unaccompanied youth are a household one of the youth must meet the criteria for all to be included.

Per HUD directive, only adults 18 and older are included for the Serious Mental Illness, Substance Abuse Disorder, HIV/AIDS and Victims of Domestic Violence. Serious Mental Illness, Substance Abuse and HIV/AIDS are captured via the Disability sub-assessment and Domestic Violence via the assessment question for Domestic Violence.

3.4 Tab D – Client Detail

Data on this client detail tab is provided for reference and data cleaning purposes.

HIC Supplement Client Detail															
PIT Date: 01/29/2014 Reporting Period (RRH): 01/01/2013 - 12/31/2014															
HH Group Ref	Client Id SSS	Client Unique Id SSS	Age	Gender	Eth	Race Abbr	Disab YN	Vet	DV	EE Provider	EE Start	EE Exit	Prog Type	Fam Type	Perm
148114	168669	Ken Jcsbx	46	M	Non-Hisp	W	Y	N	N	1 Honey Bee PT/PSH TA1:SMF-HC(848)	8/1/2002		FGH	Sa	
148161	168642	Milagros Mnoqpb	60	F	Hisp	W	Y	N	N	1 Honey Bee PT/PSH TA1:SMF-HC(848)	8/1/2000		FGH	Sa	
148186	168647	Flor Othrn	44	F	Hisp	W	Y	N	Y	1 Honey Bee PT/PSH TA1:SMF-HC(848)	11/18/2004		FGH	Sa	
	168160	Lynn Mhshb	48	F	Non-Hisp	B	Y	N	N	1 Heron PT/PSH TA1:SMF-HC(781)	8/1/2000		FGH	AC	
164853	168162	Emonte Eplqz	4	M	Non-Hisp	B	N	N	N	1 Heron PT/PSH TA1:SMF-HC(781)	8/1/2000		FGH	AC	
	168163	Zakeya Xrtho	2	F	Non-Hisp	B	N	N	N	1 Heron PT/PSH TA1:SMF-HC(781)	8/1/2000		FGH	AC	

Figure 3.4

Column Explanations:

- **HH Group:** This column provides a common HH group for all members in a household. If the client is single the HH Group will begin with EE. The cells are merged, which means multiple rows of data for households will only display one HH Group Id.
 - **Client Id:** The column header counts all Client Uid's in the report range.
 - **Client Unique Id (Name):** This column provides the name of the Client.
 - **Age:** This column provides the age of the client as of the Exit date or Effective Date whichever is applicable
 - **Gender:** This column provides the gender of the client as of the Valid Entry record
 - **Eth:** This column provides the ethnicity of the client as of the Valid Entry record
 - **Race Abbr:** This column provides the first letter of the Race for the Client. Client Doesn't Know or Client Refused appear as "D". Multiple Race appears as "Multi." Missing values and non-HUD values appear as "M".
 - **Disab YN:** This column provides the disability status of the client as of the Valid Entry record.
 - **Vet:** This column provides the veteran status of the client
 - **DV:** This column indicates whether the client is reported as a victim of domestic violence as of the Valid Entry record
 - **EE Provider:** This column provides the name of the provider of the entry/exit
 - **EE Start:** This column provides the start date for entry/exit. When more than one start date exists, the report pulls in the data from the latest episode (Valid Entry/Exit).
 - **EE Exit:** This column displays the exit date if one is entered
 - **Prog Type:** This column provides the type of project
 - **Fam Type:** This column provides the family type of the client
- Adult ONLY Household Designations:
- A - Household containing two or more adults
 - Sa - Single adults (18 years or older)
- Adult / Child Household Designations:
- AC - Household containing one or more adults and one or more children
 - ACM - Household containing one or more adults, one or more children, and one or more missing DOBs
 - AM - Household containing two or more adults and one or more missing DOB. Missing DOB is assumed to be a child.
 - CM - Household containing two or more children and one or more missing DOB. Missing DOB is assumed to be an adult.
 - M - Household containing two or more missing DOBs. Missing DOBs are assumed to be a child and adult.
- Child ONLY Household Designations
- C - Household containing two or more children (unaccompanied youth)
 - Sc - Single children (17 years or younger)
- **Perm:** For RRH providers the Y/N value for Move In Date
 - **Move In Date:** For RRH providers the date of Move In
 - **RA Svs Start:** This column displays the start date of the Rental Assistance ONLY for clients served by RRH providers
 - **Svs Code:** This column displays the service code selected in the prompts ONLY for clients served by RRH providers.

3.5 Tab E – Disability Detail

This tab contains information about the recorded disabilities as displayed in the Subpopulations table.

HIC Supplement Disability Detail							
PIT Date: 01/29/2014				Reporting Period (RRH): 01/01/2013 - 12/31/2014			
Client Id 382	Client Unique Id 382	Age	Disab YN	Disability	Disab Start	Disab End	Prog Type
7,208	sbqm62	28	Y	Alcohol Abuse (HUD)	1/1/2007		PSH
	sbqm62	28	Y	Drug Abuse (HUD)	4/30/2010		PSH
	sbqm62	28	Y	Mental Health Problem (HUD)	1/1/2007		PSH
10,992	mxah25	44	Y	Mental Health Problem (HUD)	1/1/2007		PSH
14,604	kbja25	43	Y	Mental Health Problem (HUD)	5/8/2013		PSH
15,799	mvs53	62	Y	Drug Abuse (HUD)	6/5/2012		PH-S
16,019	emow45	46	Y	Mental Health Problem (HUD)	3/31/2010		PSH

Figure 3.5

Column Explanations:

- **Client Id:** The column header counts all Client Uid's in the report range. The cells are merged, which means multiple rows of data for a client will only display one Client Uid.
- **Client Unique Id:** The column header counts all Client Unique Id's in the report range. The cells are merged, which means multiple rows of data for that client will only display one Client Unique Id.
- **Age:** This column provides the age of the client as of the date of the Exit date or the Effective Date, whichever is applicable
- **Disab YN:** This column provides the value to Does Client Have a Disabling Condition
- **Disability:** This column provides the disability type of the client as of the date of the Valid Entry record
- **Disability Start:** This column provides the start date of the disability
- **Disability End:** This column provides the end date of the disability
- **Prog Type:** This column provides the type of project

3.6 Tab F – Additional Information

HIC Supplement Quarterly PIT Data Additional Information		
User Prompt Field	Value(s) Selected	
Select Providers:	1 Nightingale PT:RRH TA1:HC TA2:VET(8893); 1 Nurse Shark PT:RRH TA1:SM(8972); 1 Ocelot PT:RRH(9104); 1 Octopus PT:RRH(9145); 1 Opossum PT:RRH(9155); 1 Ostrich PT:RRH Othr:Sal(9191); 1 Otter PT:RRH TA1:HC TA2:VET Othr:SSVF(9289); 1 Oyster PT:RRH TA1:HC TA2:VET Othr:SSVF(9290); 1 Panther PT:RRH TA1:HC Othr:SSVF(9321); Fay Ovuauiqit Wpfc gn wjl Vqt Twdrth - Vwhtid Oxy Wostex(8805); Gd. Wfhtns] Coqogm qd Mmmhst(2278); Kltpi Rrhtbs Fel Etikkoz(7588); Olocuh Lxwloqh - Ulvuvvo Jmrtqz gx Lsann Hyl(7946); Vmhrdh Llyxqonf Cuuaugzjdl Mibh(5004)	
Select Provider CoC Code(s):	None Selected; BTown CoC	
Select Provider CoC Code(s) RETIRED:	None Selected; BTown CoC	
Enter Start Date:	1/1/2013	
Enter End Date PLUS 1 Day:	1/1/2015	
Select SSVS Provider(s):	1 Nurse Shark PT:RRH TA1:SM(8972); 1 Nightingale PT:RRH TA1:HC TA2:VET(8893)	
EDA Provider:	-Default Provider-	
Enter Effective Date:	1/1/2015	
Enter PIT Date PLUS 1 Day:	1/30/2014	
Include Rent Payment Assistance?	No	
Select Rental Assistance Service Code(s):	BH-3800.7000	

Prog Type	Providers Reporting Information in this Report	Count Client Unique Id
PH-H	1 Guppy PT:PHO TA1:SMF TA2:VET(7709)	14
	1 Himalayan PT:PSH TA1:SMF+HC(7853)	99
PH-H		113
PH-S	1 Horse PT:Ph TA1:SMF(8536)	32
	1 King Penguin PT:PSH TA1:SMF TA2:VET Othr:VASH(9079)	67
PH-S		99
PSH	1 Grizzly Bear PT:PSH TA1:SF(7694)	23
	1 Hamster PT:PSH TA1:SF+HC(7743)	27
	1 Havanese PT:PSH TA1:SMF TA2:VET Othr:SRO(7794)	12
	1 Heron PT:PSH TA1:SMF+HC(7861)	451
	1 Honey Bee PT:PSH TA1:SMF+HC(8408)	40

Figure 3.6

This tab contains additional information regarding prompts used in the report and provides a breakdown of client totals per project type. Because a project may have clients enrolled in more than one project type it is possible for a Provider to appear in more than one table.

4. INPUT CONTROLS:

4.1 Tab D – Client Detail

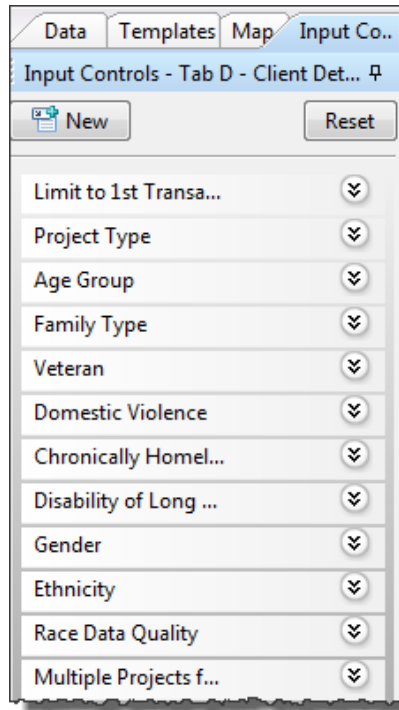


Figure 4.1

Input controls include the following:

- 1) **Limit to First Transaction** – this input control allows the user to limit the data set to reflect only the first transaction by selecting X. This is used where clients may have more than one project entry on the night of the PIT count entered in the prompts
- 2) **Project Type** - this input control allows the user to filter the data to a particular project type
- 3) **Age Group** – this input control allows the user to filter data to a particular age group
- 4) **Family Type** – this input control allows the user to filter the data to show only adults with children, adults only or unaccompanied children only
- 5) **Veteran** – this input control allows the user to filter the data to show clients who are veterans
- 6) **Domestic Violence** – this input control allows the user to filter the data to show clients who are marked as victims of domestic violence
- 7) **Chronically Homeless** – this input control allows the user to filter the data by chronic homeless status
- 8) **Disability of Long Duration** – this input control allows the users to filter the data to show clients who have a disability
- 9) **Gender** – this input control allows the users to filter the data to show clients of a specific gender
- 10) **Ethnicity**– this input control allows the users to filter the data to show clients of a specific ethnicity
- 11) **Race** – this input control allows the users to locate race data quality issues
- 12) **Multiple projects by client** – this input control allows the user to filter the data to show clients with multiple project enrollments

4.2 Tab E – Disability Detail

There are several input controls in the Client Detail tab to assist with data quality.

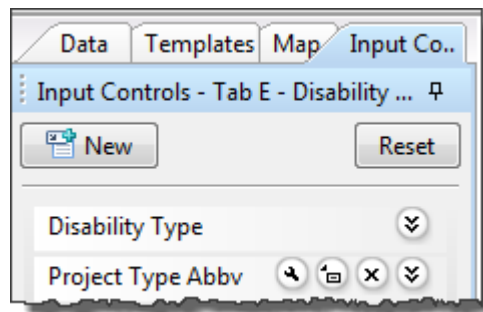


Figure 4.2

Input controls include the following:

- 1) **Disability Type** – this input control allows the user to filter the data to include only clients with a clients with a particular disability type
- 2) **Project Type** – this input control allows the user to filter the data by project type

5. ALERTERS:

5.1 Tab D – Client Detail

1. Missing data is indicated with a red “null.” Input controls can be used to help isolate missing values for the purpose of data clean up.
2. Non-HUD responses are shaded in yellow with red text. Though “Client Doesn’t Know,” “Client Refused” and “Other” are HUD values according to the 2014 HMIS Data Dictionary these values are treated the same as Non-HUD responses for the purposes of this report.

6. TECHNICAL INFORMATION:

6.1. How the data are pulled:

This report utilizes three separate queries, one of which is based on the Resource Point Universe and two of which that are based on the ee_cutoff universe.

BISData pulls provider name and/or CoC codes

PIT pulls active client with:

Active entry exits

EE by a provider (or Coc Code) selected in the prompts pulled from BISData query

EE dates that overlap the PIT date selected in the prompts

EE by a provider with Program Type Code of PH – Housing Only, PH – Housing with Services, PH – Permanent Supportive Housing or PH – Rapid Re-Housing

EE by RRH must have:

In Permanent Housing is Yes

AND

Move in date occurs on or before the PIT date

AND one of the following:

By a provider listed in the Select SSVF Provider(s) prompt

Or entire group where user has selected No for Include Rent Payment Assistance

Or if Yes to Rent then it will pull all that match with service code and date where Service Start date that occurs between report start and report end dates

Disab pulls disabilities for active client as defined in PIT query where:

Disability is one of the following:

Alcohol Abuse (HUD)

Both alcohol and drug abuse (HUD)

Drug Abuse (HUD)

HIV/AIDS (HUD)

Mental Health Problem (HUD)

Disability dates overlap the PIT date selected in the prompts and Disability Determination is Yes.

6.2. Technical notes:

- 1) **De-duplication:** This report de-duplicates client counts using ServicePoint's Client Unique Id field. Household counts are de-duplicated using the HH Group number described in Tech Note #3 below.
- 2) **Valid Entry/Exit:** If a client has more than one entry/exit on the selected PIT date the entry with the start date closest to the PIT is the Valid Entry.
- 3) **Inclusion:** In order for a client/household to be included in the PIT count in this report, the client must have been served on count day as evidenced by one or more of the following:
 - a) PH - Permanent Supportive Housing, PH – Housing with Services, PH – Housing Only: Clients must have an entry date on or before count day and an exit date that was after count day or null.
 - b) PH - Rapid Re-housing - Clients must have an entry date on or before count day and an exit date that was after count day or null. Clients must have Yes to In Permanent

Housing and Move in Date that are on or before Count Date. Use of Rental Assistance Filter is optional. Rental Assistance filter is not applied to SSVF project clients.

4) Household Type Determination:

- a) Only a client's entry/service connected with their PIT count is considered in the determination of household type.
- b) Household type is determined by the number and ages of clients entering or being served as a household group on count day. (Clients sharing a single entry exit group id or a single service group id). Households in this report are divided into the three distinct types as defined in the HUD literature. These types include:
 - Households which include both adults and children. In this type of household, at least one person in the household must be under the age in the Valid Entry record, and at least one person in the household must be 18 or older in the Valid Entry record.
 - Households which include children only. This may be an unaccompanied individual under the age of 18 in the Valid Entry record, or multiple household members all of whom must be under the age of 18 in the Valid Entry record.
 - Households which include adults only. This may be an unaccompanied individual over the age of 17 in the Valid Entry record, or multiple household members all of whom must be 18 or older in the Valid Entry record.

5) PH – Rapid Re-Housing

- a) Per HUD Guidance, Clients should only be counted in the HIC where the following are true:
 - i. actively enrolled in the project on the night of the inventory count;
 - ii. no longer homeless and are in permanent housing on the night of the inventory count [4.17 Residential Move-In Date could be used to identify RRH participants who have moved into permanent housing]; and
 - iii. receiving rental assistance from the RRH project."
- b. SSVF projects should not receive a filter using Rent Payment assistance as the Start Date for Rental Assistance or may not be the same as the month the rent is provided for the client.

6.3. Modification options:

Modifications to this report are generally not recommended.

7. MAPPING OBJECTS:

A listing of the report objects and their source universe and source folder is provided below. Objects are arranged by query and by object type.

QUERY NAME	OBJECT TYPE	FIELD NAME	LOCATION
BISData resource_ point_u	Result Objects	Provider	Provider
		HUD Standards Information CoC Code	Provider/HUD Standards Information
		CoC Code	Provider/HUD Standards Information/CoC Code
		CoC Code Start Date	Provider/HUD Standards Information/CoC Code
		CoC Code End Date	Provider/HUD Standards Information/CoC Code
		HUD Standards Information Program Type Code	Provider/HUD Standards Information
PIT ee_cutoff_u	Result Objects:	Client Uid	Entry Exit/Clients
		Client Unique Id	Entry Exit/Clients
		Client Age at Entry	Entry Exit/Clients
		Client First Name	Entry Exit/Clients/Client Unique Id
		Client Last Name	Entry Exit/Clients/Client Unique Id
		Client Gender	Entry Exit/Clients
		Entry Exit Uid	Entry Exit
		Entry Exit Entry Date	Entry Exit
		Entry Exit Exit Date	Entry Exit
		Entry Exit Group Id	Entry Exit
		Entry Exit Group Uid	Entry Exit
		Entry Exit Provider Id	Entry Exit
		Entry Exit Type	Entry Exit
		Is Client US Military Veteran	Entry Exit/Exit Objects
		Client Veteran Status	Entry Exit/Exit Objects
		Domestic Violence victim/survivor	Entry Exit/Exit Objects
		Does Client have Disabling Condition	Entry Exit/Exit Objects
		Ethnicity	Entry Exit/Exit Objects
		Race	Entry Exit/Exit Objects
		Secondary Race	Entry Exit/Exit Objects
		Entry Exit Tenure	Entry Exit/Exit Objects
		Entry Exit Date Added	Entry Exit/Exit Objects
		Continuously Homeless for at Least One Year	Entry Exit/Exit Objects
		Number of Times the Client has been Homeless in the Past Three Years	Entry Exit/Exit Objects
		In Permanent Housing	Entry Exit/Exit Objects
		If yes, Date of Move In	Entry Exit/Exit Objects
		Service Code	Entry Exit/Services (Outer)
		Filter Objects:	Client Inactive
	Entry Exit Inactive		Entry Exit
	Service Code		Entry Exit/Services (Outer)
	Service Provide Start Date		Entry Exit/Services (Outer)
Service Inactive	Entry Exit/Services (Outer)		

Disability client_u	Result Objects:	Client Uid	Entry Exit/Clients
		Client Unique Id	Entry Exit/Clients
		Client Age at Entry	Entry Exit/Clients
		Recordset ID	Entry Exit/Exit Objects/Disabilities
		Disability Type	Entry Exit/Exit Objects/Disabilities
		Start Date	Entry Exit/Exit Objects/Disabilities
		End Date	Entry Exit/Exit Objects/Disabilities
		Does Client Have Disabling Condition	Entry Exit/Exit Objects
		Entry Exit Uid	Entry Exit
		Entry Exit Type	Entry Exit
		Entry Exit Entry Date	Entry Exit
		Entry Exit Exit Date	Entry Exit
		Entry Exit Group Id	Entry Exit
		Entry Exit Provider Id	Entry Exit
	Filter Objects:	Client Inactive	Entry Exit/Clients
		Entry Exit Inactive	Entry Exit
		Disability Determination	Entry Exit/Exit Objects/Disabilities
		Service Code	Entry Exit /Service (Outer)
		Service Provide Start Date	Entry Exit /Service (Outer)
		Service Inactive	Entry Exit /Service (Outer)

8. REVISION HISTORY:

Version	Description of Changes
V1	Original version –BETA
V1 (Doc ONLY)	Revision: Edited language to reflect that age and demographics are pulled into the report as of the Valid Entry information.
V2	Revision: Updated to guidance for 2015 HIC count – addition of new CoC Code fields, Veteran Status, Races, RRH Perm Housing and Move In date, adjustment to picklist values, updating of Project Type Codes and changes to RRH query including new prompts.
V3	Revision: adjustment to tab B to correct gender counts; alter query to allow for Move In date on or before the PIT date.
V4	Revision: Updated Race Counts per HUD Clarification to Vendors on misinformation in the HIC/PIT Notice; altered input controls; updated document.
V5	Revision: Updated age to reflect age at Exit or Effective Date whichever is applicable.